

GRANT WRITING

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What is a grant?

- An exchange of commodities between two entities
 - A contract

Funding sources

- Foundation
- Local government
- State government
- Federal government
- Sub-contract
- Ask an individual or agency

Type of proposal

- Service proposal
- Research proposal

Service proposal component

- ⦿ Abstract
- ⦿ Introduction/need/background
- ⦿ Goals and objectives
- ⦿ Outcomes
- ⦿ Management plan
- ⦿ Agency capacity
- ⦿ Qualifications of personnel
- ⦿ Non-discrimination
- ⦿ Evaluation
- ⦿ Budget

Goal/s

- What you are hoping to accomplish at the end of the funding period.
- Picture in your head of what you want to see.

Objectives

① How will you accomplish your goal

■ Quantifiable

1.

2.

3.

4.

5.

6.

7.

Outcomes

- Product of each objective

- Quantified

1.

2.

3.

4.

5.

6.

7.

Logic Model/Management Plan CAMP

Logic Model CAMP				
Inputs	Outputs			
<p>EPCC Expertise with HEP for 15 Years.</p> <p>Theoretical Foundation, Dewey, Freire, Greene, Five Step Model, STEP Model.</p> <p>Funding from US Department of Education</p> <p>In-kind Contribution from EPCC</p>	Objectives	Persons responsible	Milestones	Timetable
	Conduct recruitment	Principal Investigator(PI), Partners, Project Director Educational Promotoras,	No less than 40 qualifying participants are identified	June-August 2016
	Provide orientation and transition	Director, Counselor, Transitional specialist, Instructional manager	No less than 40 participants complete a 40 hour orientation and transition course and enroll in college	June-August 2016
	Provide computer training	Computer instructor	No less than 40 participants receive 55 hours of computer instruction	Ongoing
	Provide tutoring	Director, Instructional manager, Tutors	Participants receive, at least 4 hours of tutoring weekly	Ongoing
	Provide support services	EPCC counseling, CAMP staff, partners	Student barriers are identified and students receive assistance with counseling, transportation, health care, day care, housing, legal, domestic trauma as needed	Ongoing
	Provide financial support	EPCC financial aid office, CAMP staff	No less than 40 students receive financial aid	June-August 2016
	Offer academic and cultural enrichment	Creative writing Instructor, tutors	10 hours of creative writing instruction are offered and students publish a creative writing journal	Ongoing, journal published by May 2017
	Offer career counseling	EPCC Career Center, Workforce Development Board	40 students complete a career assessment and identify a potential career	Aug-Dec 2016

Logic Model/Management Plan

HEP

Logic Model HEP

Inputs	Outputs			
<p>EPCC Expertise with HEP for 15 Years.</p> <p>Theoretical Foundation, Dewey, Freire, Greene, Five Step Model, STEP Model.</p> <p>Funding from US Department of Education</p> <p>In-kind Contribution from EPCC</p>	Objectives	Persons responsible	Milestones	Timetable
	Conduct recruitment	Principal Investigator(PI), Partners, Recruiters, Educational Promotoras,	No less than 100 qualifying participants are identified	Ongoing
	Provide instruction	PI, Instructional Manager, Educators, EPCC Testing Center	No less than 100 participants receive 150 hours of instruction and 80% earn a GED certificate	Instruction ongoing June 2017, 80% earn GED
	Transition to college or employment	Educators, EPCC, Career Center, Workforce Board	No less than 80% of GED recipients transition to college or upgrade employment	June 2017
	Provide support services	Recruiters, Educational Promotoras, EPCC Counselors, Partners, Health Educator	Student barriers are identified and students receive assistance with counseling, transportation, health care, day care, housing, legal, domestic trauma as needed	Ongoing
	Offer science based health education	Health Educator	10 hours of health education w/ an emphasis in science and math are offered to 100 participants	Ongoing
	Offer academic enrichment	Creative writing Instructor	10 hours of creative writing instruction are offered and students published a creative writing journal	Ongoing June 2017, journal is published

Introduction/need/background

- Justification
 - Describe the need for the service that you intend to provide.
 - Description
 - Statistics of the community

Management plan

Objective	Person Responsible	Intermediate outcome	Final outcome
1			
2			
3			
4			
5			
6			
7			

Budget

Category	Funding agency	In-kind
Personnel <ul style="list-style-type: none">• Director• Instructors• Staff		
Benefits		
Supplies		
In-town travel		
Out-of-town travel		
Contractual		
Equipment		
Indirect cost		
Total		

Evaluation

- Formative
 - During grant period
 - Test results
 - Surveys
 - Site visits
 - Feedback
- Summative
 - End of grant period
 - Successes/Barriers/Recommendations
 - Research component

Agency Capacity

- What qualifies your entity to deliver the services proposed
 - Accomplishments
 - Experience
 - Previous grants
 - Partners

Qualifications of Personnel

- List key personnel
 - What makes them capable to accomplish goal

Non-discrimination

- How is your agency going to ensure that you will serve special populations and have fair hiring practices.

Research proposal components

- ① Abstract
- ① Background, literature review, gaps
- ① Proposed research
- ① Methodology
- ① Results, evaluation
- ① Discussion, recommendations

Proposed research

- Question or questions that you intend to answer.
- Theoretical construct.

Background, literature review, gaps

- Do a literature review of what has been published.
 - Identify research gaps

Methodology

- What tools are you going to use to answer your questions?
 - Quantitative
 - Statistical
 - Qualitative
 - Narrative
 - Ethnography
 - Case study
 - Grounded Theory
 - Phenomenology

Results

- Evaluate your results

- What makes your results valid, trustworthy?

Discussion

- What are the implications of the study?
- Recommendations for the future.