

# Daniela Carvajal-Macias | HEPCAMP DC Intern

**Program:** *Washington State University*

**Placement:** *The Office of Rep. Raúl Grijalva (AZ)*

## Journal Entry – Week 8

### Monday-----

Today is pretty busy outside of the office. I had programming meetings from 1:00pm-6:00pm EST. So, I started my day doing office work at 10:00am EST. I worked on the News Dailies, responded to our digital mail, and looked for casework. By the time I was done, it was time to go to my meeting. During my first meeting, our directors introduced the interns to all the other members in the National HEP/CAMP Association. It was great to meet and see faces. For my CHCI Programming, we talked and learned about lobbying.

### Tuesday-----

Today, the other intern in my office was out. Since he was out of office, I tried to do all of the work. I answered phone calls, responded to voicemail, handled digital mail, looked for casework, and tried to work on my legislative letter. I finished the letter and sent it to my supervisor. I also communicated with the group of people by circulating an E-Dear Colleague letter. My job in the group is to gather signatures. It is all going well, I am getting a good roll-on thing. The internship is almost over, and I can't believe how fast it went.

### Wednesday-----

Today, I am supposed to take calls, look for digital mail, and send out today's News Dailies. Not super busy today but since I have programming, I have to work a little faster. During our programming, we talked about finances and credit. Prior to class, we also needed to create a budget sheet. Which is something I hadn't done before.

### Thursday-----

I was having trouble logging into the calling system. I am supposed to take all the calls, but the system was not letting me log in. Besides not taking calls, I worked to circulate the letter to gather more signatures. We are supposed to close the letter on Monday, so I hope we gather as many signatures as we can. Today is the day before my supervisor comes back to work so I just tried to finish up my last assignments before the weekend.

## Friday

---

This morning has been really busy. I normally start work at 10:00 am EST and I did start then but I have two back-to-back meetings. The first one was an undocumented people briefing. After that, CHCI invited Congress Member Grace Meng to speak to the interns. She was so inspiring. One thing I need to finish today before 1:00 pm EST is the News Dailies. Which is time consuming, so I had to do some multitasking. After turning in the News Dailies, I responded and forwarded voicemail. Next week, I have a workshop with the Washington Apple Education Foundation. They are also hosting a lunch, so I will be there all day.